

## **RAFFLE EQUIPMENT PROVIDER**

Any person interested in providing raffle equipment, such as, but not limited to, devices and machines designed, intended or used for the conduct of raffles and the identification of the winning number or unit and its container to maintain the counterparts of all tickets or right to participate in a raffle, any wheel or game approved by the Commission, licensed personnel, and all other articles essential to the operation, use in, or in connection with, the conduct of raffles must be licensed as a Raffle Equipment Provider with the Commission.

Any person desiring such licensure is to contact the Control Commission at 973-273-8000 and request an application to apply to it. The application is to be properly completed and signed under oath. In addition to the application the Commission will request supplemental documentation in support of the application.

The application is to be accompanied with a nonrefundable application fee of \$100.00 by bank certified check or money order made payable to the order of the Legalized Games of Chance Control Commission. In addition, applicants are to appoint the Executive Officer of the Control Commission as agent for the Service of process. Such appointments are to be made on Form 12 or 12A. This form is provided by the Commission.

Upon notification of approval by the Commission, the applicant shall forward an annual licensing fee of \$1,000.00 by bank certified check or money order made payable to the order of the Legalized Games of Chance Commission.

Prior to the expiration of the current annual license period, each licensee shall submit a renewal application together with the annual license renewal fee of \$1,000.00.

Within 48 hours after agreeing to provide raffle equipment or licensed personnel to a licensee whether or not a charge is made by the provider it must send to the Commission a certification as to the following:

1. Name and address of the licensee to whom the equipment was supplied;
2. Address of the place where the equipment was installed or is to be used;
3. Exact description of all equipment supplied;
4. Date upon which the equipment is to be used.
5. Total amount of charge made.

Such certification shall be made by the provider in letter form. In the case of a corporate provider, it shall be signed by an authorized officer.

No licensee shall provide raffle equipment or licensed personnel to any person not registered with the Commission and licensed by the municipality in which the activity is held, operated or conducted.